



# Scheduled Maintenance

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# What Is Scheduled Maintenance Funding?

- As part of its annual budget process, the State allocates a specific amount to be used for physical plant/water conservation or instructional support; commonly referred to as scheduled maintenance/instructional equipment funding
  - Per Ed Code, scheduled maintenance is identified as “usual, nonrecurring work to restore a facility to a safe and continually useable condition for which it was intended.”
  - Historically, the allocation was automatically split 50/50 between scheduled maintenance instructional equipment
    - In recent years districts have been given the discretion to determine their own split
  - District must expend at least ½ percent of current operating budget for ongoing maintenance to be eligible for funding
  - Allocations are based on district FTES
  - Generally there is a specific matching requirement; this has been waived in recent years



# How Can These Funds Be Spent?

- There are specific spending guidelines:
  - The district must have submitted a scheduled maintenance 5-year plan covering the current year
  - The projects identified must be included in the district's 5-year plan - unless an amendment to the plan is submitted
  - Projects cannot exceed \$656,000
  - Cost estimates have limits on certain expenses, such as *Permits and Fees* at 11% or *Contingency* at 7%
  - The funds cannot be used for regular salary/wages (supplanting)
  - Types of eligible facilities include classrooms and laboratories, libraries, faculty and administrative offices, cafeterias, theaters and physical education facilities, site development (sidewalks, walkways, roads) and warehousing and maintenance facilities. Dormitories, student centers other than cafeterias, parking sites, revenue generating sports facilities or single purpose auditoriums are not considered eligible.
  - Project types include: roof, utilities, mechanical, exterior, other



# How Much Funding Did The Campus Receive In FY16/17?

- De Anza's allocation was \$2,618,714 or 60% of the total district allocation of \$4,364,524.
- Two years to encumber (6/30/18) and an additional two years to expend (6/30/20).
- This year the split was allocated as 100% to scheduled maintenance and 0% to instructional equipment
- There is no match requirement this year



# What Are We Spending The Money On In FY16/17?

<b>Project</b>	<b>Estimated Cost</b>
CDC Tile Roof Replacement	\$656,000
CDC Flat Roof, Parapet, and Accessories	\$656,000
ATC Supplemental Chilling for Chiller Replacement	\$250,000
Door Replacement (Campus wide)	\$28,000
Science Center Roof Patch/Replacement	\$601,200
Science Center Roof Accessories & Parapet Repair and Replacement	\$200,000
Tennis Courts Resurface and Drainage Repair	\$164,800
Refinish Wood Floors (PE Gym Building)	\$15,000
Site Lighting Replacement and Upgrades (Building and Pathway)	<u>\$47,714</u>
	\$2,618,714



Questions?